

## Visitor Regulations

**Dear Visitors,**

**to ensure a smooth and trouble-free visit, please familiarise yourself with the following guidelines:**

### **1. Visit Duration**

Detainees have the right to two hours of visits per month, with prior approval from the prison director unless otherwise decided by the prosecutor or judge (Article 119 of the Code of Criminal Procedure). However, this prison allows adult detainees four hours of regular visits per month (§ 33 (1) SächsUHaftVollzG [*Saxon Prison Enforcement Act*]). Adult prisoners, upon obtaining approval from the prison director (§ 26 (1) SächsStVollzG [*Saxon Penal Enforcement Act*]), may also receive four hours of visits per month. Juvenile detainees have the right to four hours of regular visits per month and may receive an additional two hours of visits from close relatives (Section 11 (1) No. 1 StGB [*Penal Code*]) upon request.

### **2. Visiting Hours**

<b>Monday-Friday</b>	08:00 – 09:00
	09:00 – 11:00
	12:30 – 13:30
	13:45 – 15:45
<b>Additionally on Thursdays</b>	16:15 – 18:15
<b>Saturday</b>	09:00 – 11:00
	12:30 – 14:30
	14:45 – 16:45

**Visits take place on weekends and public holidays as designated by the institution!**

Visits must always be scheduled in advance through the visitation department. This can be done by phone on weekdays from 09:00 to 15:00 at **+49 (0) 3581 462 480** or by scheduling the next visit directly after the first meeting. To start the visit on time, please report to the prison guard at the gate at least 15 minutes before the scheduled visit. If you are unable to attend the

scheduled visit, please inform the prison service in advance so the reserved time can be utilised by other detainees.

### **3. Number of Visitors**

Each detainee may receive up to three visitors at a time in the visiting room. The prison service decides on the admission of additional visitors (e.g., additional children) on a case-by-case basis. Minors under the age of 14 may only be granted visitation permission when accompanied by an adult. The visitor is fully responsible for the children. In case of significant disturbances, visits may be interrupted.

### **4. Identification/Monitoring Visitor Movement**

All visitors aged 14 and over must present a valid ID (e.g., identity card, passport) to prison officials. The ID must be left at the gate in exchange for a visitor pass. Visitors must pass through a metal detector before the visit. **Those with pacemakers should report to the gate or the visitation department before passing through the metal detector.**

For security reasons, visits may only take place if the visitor consents to a search. Compliance with prison officer instructions is mandatory.

Visits are monitored and may be acoustically monitored if required for order and security.

**Persons under the influence of alcohol or drugs are not permitted to enter. Despite the partial legalisation of cannabis, its consumption, possession, and introduction to the prison are still prohibited.**

### **5. Behaviour in the Visiting Room**

Weapons, cameras, mobile phones, sound recorders, keys, watches, metal objects, bags, purses, wallets, calendars, food, and drinks are not allowed in the visiting room. These items must be placed in lockers before entering the prison. Hats, coats, and jackets should be left in lockers or the waiting room. Smoking is prohibited in the waiting rooms and visiting rooms.

### **6. Passing Items**

During visits, visitors may pass drinks (fruit juice/mineral water) to the detainee. Visitors can purchase a drink directly from the officer during the visit, up to **a value of €10 in coins.**

Visitors may pass clothing and items to detainees during visits, provided these items are permitted and have been previously approved by the prison service. Clothing should be delivered in a package (without travel bags) that can be mailed or brought at the time of the visit and given to the guard at the gate. Packages should not exceed the dimensions of 40 cm x 40 cm x 50 cm and should contain only clothing and a list of contents.

## **7. Duty Hours of the Division Manager**

In case of important questions or problems, family and close relatives of detainees can contact the division manager responsible for the detainee. The visitation department will schedule an appointment.

## **8. Authorised Contact Persons for Families and Close Relatives of Detainees**

Authorised representatives for contact with families and close relatives of detainees in the Görlitz Prison, Ms. K. Arndt, social pedagogue, and Mr. G. Henke, official prison inspector, organise consultation hours in the visiting room upon request or necessity. Visits must be scheduled directly with the contact persons at **+49 03581/462 300** or arranged through the visitation department.

Contact can also be made via email at [familie@jvagr.justiz.sachsen.de](mailto:familie@jvagr.justiz.sachsen.de).

Information is available at:

**[www.justiz.sachsen.de/jvagr](http://www.justiz.sachsen.de/jvagr) - Service - Angehörigenbeauftragte - Angehörigenflyer.**

## **9. Monetary Transfers**

In the first month of detention, a **one-time payment** of up to **€200** can be made (without instalments).

Transfers can **only be made by bank transfer** to the following account:

**Landesjustizkasse Chemnitz**

**Jagdschänkenstraße 56**

**09117 Chemnitz**

**IBAN**

**DE56 8700 0000 0087 0015 00**

**BIC**

**MARKDEF1870**

**Bundesbank Chemnitz**

**PK- Nummer:**

**7092.0904.1306**

Include the detainee's name, first name, and date of birth in the payment reference.

Indicate the intended purpose of the transfer, such as the purchase and review of a radio/TV, special purchases (up to three times a year, so-called *SEK*), stationery, and craft materials. A bank transfer slip (template) containing some necessary information can be requested.

## **10. Violation of Visit Regulations**

If a visitor or detainee violates the established conditions or instructions of prison officers, the visit may be interrupted. Misuse of visitation opportunities can also lead to a ban on visits or entry to the prison.

Anyone who passes items to a detainee without authorisation or conveys messages may be fined under Section 115 of the German Administrative Offences Act [*Ordnungswidrigkeitengesetz-OWiG*].

If there is reasonable evidence of the illegal introduction of drugs, a complaint will be filed immediately.

## **11. Other**

It is forbidden to bring animals into the prison.

Thank you for your understanding and we wish you a pleasant visit to the Görlitz Prison.

Görlitz, 1 August 2024

Frank Rieger

Prison Director